

## MINUTES OF THE REGULAR MEETING HELD ON AUGUST 11, 2022

The regular meeting of the Freeport Area School District Board of School Directors scheduled for 7:30 pm in the Audion of the Freeport Area High School, 625 South Pike Road, Sarver, Pennsylvania, was called to order by Mr. Adam M. Toncini, President, at 7:49 p.m.

Roll call:

Ms. Bollinger	Present
Ms. Davies	Present
Mr. Haven	Present
Mr. Huth	Present
Dr. Prazenica	Present
Mr. Risch	Present
Mr. Selinger	Present
Mr. Toncini	Present
Ms. Zembrzuski	Absent

Administrators present were Mr. Magness, Superintendent; Mr. Robb, Program Director; and Mr. Walker, Business Manager. Also participating was District solicitor Mr. Matthew Hoffman.

The Board recited the Pledge of Allegiance to the Flag.

Mr. Toncini requested a motion to add *Personnel* items 3.e.(ii) and 3.m and *Other Business* item 7.dd. to the agenda:

*3.e.(ii) Action on approving the employment of McKenna L. Hohman as a full time School Counselor, at an annual salary of \$45,000, effective August 22, 2022 and contingent on satisfactory completion of all pre-employment requirements.*

*3.m. Action on authorizing Administration to secure one Long Term Substitute Teacher for each of Grade 1 and Grade 3 at Buffalo Elementary School.*

*7.dd. Action on authorizing the solicitation of bids for repairs to the High School science classrooms pursuant to the drawings and specifications as prepared by the project architect, HHSDR.*

It was moved by Mr. Haven, and seconded by Mr. Risch, to add *Personnel* items 3.e.(ii) and 3.m and *Other Business* item 7.dd. to the agenda, as read.

Motion carried unanimously.

Mr. Toncini welcomed members of the public. He solicited public comment on the items on the posted agenda and the read-in items.

Amanda Melius, Melissa Toncini, and Carrie Sofko, all of Buffalo Township, commented with their concerns regarding class sizes at Buffalo Elementary School. Ms. Toncini commented that the education of students should be the District's priority, and on the importance of being proactive rather than reactive.

### Reports

1. It was moved by Mr. Huth, and seconded by Mr. Selinger, to approve the minutes of the Regular Meeting held on June 9, 2022, and the minutes of the Special Meeting held on June 16, 2022. Motion carried unanimously.
2. The Board Secretary reported that the Board met as follows since the last report to the Board at the Regular Meeting on June 9, 2022: The Board met in Executive Session on June 16, 2022, to discuss Safety and Security and Personnel Matters. The Board held a Special Meeting for general business purposes on June 16, 2022. The Board met in Executive Session on August 4, 2022, to discuss Safety and Security, Personnel, Contracts and Negotiations, and Legal Matters. The Board held a Special Meeting for general business purposes on August 4, 2022. The Board met in Executive Session on August 11, 2022, to discuss Safety and Security, Personnel, Contracts and Negotiations, Legal Matters and Confidential Student Matters.
3. Mr. Toncini commended the district's Marching Band on its recent performance at Kennywood Park.
4. Mr. Toncini reported that Lenape Technical School's board would meet the following week.
5. Dr. Prazenica reported that the Armstrong-Indiana Intermediate Unit 28 (ARIN) board would meet the following week.
6. Mr. Haven read from a flyer he received from Pennsylvania State Rep. Abby Major's office.
7. Ms. Bollinger reported that the Freeport Area School District Foundation's annual Golf Outing would be held on September 18, 2022. She noted that the Foundation is soliciting prize donations, tee sponsors, and foursomes, and would welcome any corporate donations. She announced that as in prior years NextTier will be a Platinum sponsor for the 2022 Golf Outing.

Personnel

It was moved by Mr. Haven, and seconded by Mr. Selinger,

- a. To accept the resignation of Jennifer L. Tarr, Educational Assistant, effective August 1, 2022.
- b. To accept the resignation of Samantha Myers, School Counselor, effective on a date to be determined.
- c. To approve the employment of Nicole M. Stell as an Educational Assistant for the 2022-2023 school year, at an hourly wage rate of \$13.00, effective August 22, 2022, and contingent on satisfactory completion of all pre employment requirements.
- d. To approve the employment of Kimberly L. Grech as a part-time Cafeteria Worker, at an hourly wage rate of \$12.75, effective August 22, 2022 and contingent on satisfactory completion of all pre-employment requirements.
- e. (i) To approve the employment of Kelsey M. Wolfe as a full time Teacher, at an annual salary of \$45,000, effective August 22, 2022, and contingent on satisfactory completion of all pre-employment requirements.  
  
(ii) To approve the employment of McKenna L. Hohman as a full time School Counselor, at an annual salary of \$45,000, effective August 22, 2022, and contingent on satisfactory completion of all pre-employment requirements.
- f. To approve the request of Employee No. 1945 for Family and Medical Leave Act (FMLA) Leave.
- g. To approve the attached list of Educational Assistants and School Nurse Assistants for the 2022-2023 school year.
- h. To approve the employment of the individuals listed on the attachment as Professional Learning Mentors for the 2021-2022 school year, with salaries in accordance with contracted terms of remuneration approved by the Board.
- i. To approve the employment of the individuals listed on the attachment as Professional Learning Mentors for the 2022-2023 school year, with salaries in accordance with contracted terms of remuneration approved by the Board.
- j. To approve the employment of the paid and volunteer individuals listed on the attachment for the District's Athletics Programs during the 2022-2023 school year, with salaries in accordance with contracted terms of

remuneration approved by the Board and contingent on satisfactory completion of all pre-employment requirements.

- k. To approve the attached list of bus drivers for the 2022-2023 school year as recommended by the State Auditors.
- l. To approve the attached Memorandum of Understanding with Freeport Education Association (FEA) and Renee M. Bogan.
- m. To authorize Administration to secure one Long Term Substitute Teacher for each of Grade 1 and Grade 3 at Buffalo Elementary School.

Motion carried unanimously.

#### Curriculum and Technology

It was moved by Mr. Selinger, and seconded by Ms. Bollinger,

- a. To approve the attached College in the High School Agreement with Westmoreland County Community College, for a term beginning on August 1, 2022 and ending on July 31, 2025, at no cost to the District.

Motion carried unanimously.

#### Athletics and Activities

It was moved by Ms. Bollinger, and seconded by Mr. Haven,

- a. To adopt the attached Athletics Health and Safety Plan and authorize submission and posting by Administration as mandated by the Pennsylvania Department of Education.
- b. To approve the chorus and band festivals for the 2022-2023 school year as provided on the attachment.

Motion carried unanimously.

#### Other Business

It was moved by Dr. Prazenica, and seconded by Mr. Haven,

- a. To approve the attached resolution pursuant to Section 520.1 of the School Code authorizing Administration to take certain emergency actions in the 2022-2023 school year.
- b. To approve the adoption of the attached Health and Safety Plan and authorization for submission and posting of the Plan by Administration, as mandated by the Pennsylvania Department of Education and the Secretary of the Pennsylvania Department of Health.

- c. To approve the appointment of Adam Associates as school district dentists for the 2022-2023 school year at an annual rate of \$150, plus the cost of supplies not to exceed \$100.
- d. To approve the attached Agreement to Sell or Purchase Meals from Sponsor to Sponsor with Early Learning Connections (Headstart) from July 1, 2022, through June 30, 2023.
- e. To approve the attached agreement with the Armstrong Indiana (ARIN) Intermediate Unit for Mental Health Counselor/Behavioral Specialist services to be provided during the 2022-2023 school year, at a cost not to exceed \$91,884.
- f. To approve the attached resolution regarding the District's membership in the STEAM Lending Library Consortium of the Armstrong Indiana (ARIN) Intermediate Unit during the 2022-2023 school year, at a cost to the District of \$100.
- g. To approve the attached Mutual Aid Memorandum of Understanding for Emergency Management with the other districts and vocational technical schools in Armstrong and Indiana counties.
- h. To approve the attached Third-Party Letter of Agreement for Nonpublic Title I Services with Midwestern Intermediate Unit IV, for the provision of Title I instructional services at non-public schools during the 2022-2023 school year.
- i. To approve the attached Addendum to Staffing Agreement with STAT Staffing Medical Services, Inc., dated August 25, 2020, for substitute nurse staffing services, at the revised rates set forth in the Addendum.
- j. To approve the attached Program Placement Agreement with Butler Area School District for the potential placement of students in the Center Avenue Community School during the 2022-2023 school year, at a cost of \$155 per day for the Emotion Support Program, \$194.50 per day for the Autistic Support, Life Skills Support, and Multi-Disability Programs, and \$1,000 annually for the Extended School Year Program.
- k. To approve the attached Addendum #5 to the Contractual Agreement with Pressley Ridge for Special Education Services to be provided during the 2022-2023 school year at a rate of \$26,500 per semester and \$2,575 for extended school year services, with any one-on-one aid services to be provided at an additional rate of \$21,000 per semester and \$4,200 during an extended school year.
- l. To approve the attached contract with The Watson Institute for education services to be provided to a resident student during the 2022-2023 school year, in accordance with the student's IEP, at a cost of \$51,901.

- m. To approve the attached agreement with Armstrong-Indiana-Clarion Drug and Alcohol Commission for the provision of services for the Student Assistance Program (SAP) Initiative for the 2022-2023 school year, at no cost to the District.
- n. To approve the attached letter of agreement with the Armstrong-Indiana Behavioral and Developmental Health Program for the provision of mental health liaison services under the District's Student Assistance Program (SAP) through the Family Counseling Center during the 2022-2023 school year.
- o. To approve the attached Agreement for Services with Family Counseling Center of Armstrong County for services which may be provided to District resident students under the Child and Adolescent Partial Hospitalization (CAP) Program during the 2022-2023 and 2023-2024 school years, at a daily rate per student of \$40.
- p. To approve the attached Agreement with Buffalo Township for police officer traffic control services to be provided during the 2022-2023 school year, at an hourly rate per officer of \$95.
- q. To approve the attached Transaction Authorization and Account Reconciliation Agreement with NextTier Bank, N.A., for banking services related to check fraud reduction, to be provided at no additional cost to the District.
- r. To authorize the Business Manager to further analyze natural gas pricing and lock in renewals on the District's behalf.
- s. To accept the attached proposal submitted by Penn Power Group, LLC, dba Penn Power Systems, for emergency generator maintenance to be performed from August 1, 2022, through July 31, 2023, at a cost to the District of \$1,935.
- t. To approve Sharp Collections as the District's delinquent earned income tax collector for tax years 2011 and prior, for Buffalo Township and Freeport Borough, for the fiscal years July 1, 2022, through June 30, 2024, at a compensation rate of ten (10%) percent of gross collections.
- u. To accept the attached proposal submitted by The Hawley Consulting Group for performance of a postretirement medical valuation under GASB 75, at a total cost of \$4,200 for both the June 30, 2023 and June 30, 2024 reports.
- v. To accept the attached n2y, LLC quote for a one-year subscription for two users to its News2you solutions, at a total cost of \$439.30.

- w. To accept the attached GovConnection, Inc. quote for a one-year license to K-12 Adobe Academy VIP Creative Cloud for Enterprise for 2500+ users, at a cost of \$12,300.
- x. To accept the attached Tech4Learning quote for a one-year subscription to Wixie for 900 users, at a cost of \$4,050.
- y. To accept the attached CDW Government quote for a one-year license to GoGuardian for 2100 users, at a cost of \$20,013.
- z. To accept the attached Marcia Brenner Associates quote for a license to use its Report Creator Plugin for PowerSchool, at a one-time cost of \$3,900 and an annual cost in future years of \$900.
- aa. To approve the District's 2022-2023 membership in The Forum for Western Pennsylvania School Superintendents, at a cost of \$1,800.
- bb. To accept a grant from The United Way of Southwestern Pennsylvania, in the amount of \$5,000, to be used to purchase supplies for each school building's Jackets Nest.
- cc. To accept a grant from the Chuckie Mahoney Memorial Foundation, in the amount of \$3,000, to be used in support of the District's mental health programs.
- dd. To authorize the solicitation of bids for repairs to the High School science classrooms pursuant to the drawings and specifications as prepared by the project architect, HHS DR.

Motion carried unanimously.

### Finance

Mr. Walker referred the members to his business managers reports for June and July provided as an attachment.

It was moved by Mr. Huth, and seconded by Mr. Risch,

- a. To approve the attached June and July financial reports.
- b. To approve the bills for payment listed on the attachments.
- c. To approve the attached list of budgetary transfers.
- d. To adopt the Free and Reduced Lunch Policy and Guidelines as established by the Department of Education to be included in district policy for the 2022-2023 school year.

Motion carried unanimously.

Next Meetings

Mr. Toncini announced that the Board would a Special Meeting and its next Committee Meeting on Thursday, September 1, 2022, at 7:30 pm, and its next Regular Meeting on Thursday, September 8, 2022, at 7:30 pm.

Comments from the Public

Mr. Magness announced that the District is excited to start a new school year and looking forward to welcoming students back to school on August 25, 2022.

Adjournment

There being no further business, it was moved by Mr. Selinger, and seconded by Ms. Bollinger, that the meeting be adjourned. Motion carried unanimously. The President declared the meeting adjourned at 8:44 pm.

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/s/ Adam M. Toncini  
President

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/s/ Mary Dobransky  
Board Secretary